DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting Tuesday, September 8, 2026

1.0 CALL TO ORDER

The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:00 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Mani Martin, Matt Hettinga, Skip Inscore, and Jake Buce. Also present were Superintendent Tiffnie Schmadeka, and Business Manager Emma Winkelman.

ii. Directors Absent were: none

iii. Visitors present: Mark Habliston (virtual)

2.0 APPROVAL OF THE AGENDA

2.1. Ms. Schmadeka requested the addition of 8.3 – surplus district property.

Director Mani Martin moved to approve the consent agenda with the addition of 8.3. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.

3.0 APPROVAL OF THE CONSENT AGENDA

3.1. Minutes of the August 10, 2026 Regular Meeting

3.2. Bills Paid and Pending

3.3. First Reading of Policy Updates – KNA

3.4. Approve Hiring of Dakota Perkins as Assistant Volleyball Coach

Director Skip Inscore moved to approve the consent agenda. Director Mani Martin seconded and the motion carried with all Directors present voting yes.

4.0 VISITOR PRESENTATIONS

There were no presentations or input from visitors.

5.0 REPORTS

5.1 Superintendent's Report (01:57)

Tiffnie Schmadeka presented her report which included a facility & maintenance update. The 'Early College Students' have been doing a lot of projects for the school, as their classes don't start until the end of September. The Thompsons, Larsons, and Skip Inscore have done a lot of prep at the football field.

The playground irrigation pump seized up but a new one from Amazon has been installed and is working great, so she's been moving that irrigation around a couple times a day. As long as we keep the screens cleaned, it works great.

We are going to finish out this growing season by hiring the company who did our spring-cleaning last year.

The district golf cart broke down when Miles was still here, and has just been sitting in the shop. It needs all new batteries, which will cost around $1500.00, and she doesn't really see the need for it. She recommends that we offer it as surplus property.

Tiffnie Schmadeka reported that one of our staff members will be moving into our rental house across the street, effective October 1st.

Reader Board Update: it is here, in the shop. It was 800 pounds, so was an experience to get it unloaded. She has the one-page installation instructions and a template, along with the rebar for the concrete. She turned those items over to Board Chair Casey Fretwell, as he will be overseeing the installation process. The city does have a spot approved for the installation.
Ms. Schmadeka gave an enrollment update, she feels we have recouped the loss of last year's senior class, we have 3 new elementary students starting tomorrow, so K-12 will be at 47. Preschool has 9 students, so we can accept one more there – we're almost full, so that's awesome.

5.2 Athletic Director's Report (12:20)

Mr. Larson is out on leave, so Tiffnie Schmadeka will present his report.
The Athletic Director's Report included information about the recent football game, updates on upcoming practice and games, and a report that all co-ops for the 26-27 school year have been approved.
The football fund is going to buy polos for the players. The tackling and safety training that we were unable to attend is taken care of, and we will not be fined.

5.3 Deputy Clerk's Report (16:55)

Business Manager Emma Winkelman presented her report which included information about cash on hand, state school fund analysis, and the fund balance report.
Ms. Winkelman reported that there was a cash decrease this month, due to not having the double state school fund payment we received in July. She is still working on finishing out the 2025-26 transactions and audit prep work. The audit is scheduled for October 12th & 13th so she'll be working on wrapping everything up. Overall, the year is looking fine financially and she will have a much clearer view once we've gotten through the first teachers' payroll for the year.
Interest earnings, state school fund, and our beginning fund balance are all up and looking great compared to prior years.

5.4 Integrated Guidance 2025-2026 Annual Report (23:00)

Mark Habliston presented the required annual report which included a review of our District IG Goals, a reflection on plan implementation, and any challenges or barriers we have encountered. The report also included an overview of where we have spent our IG dollars.

Director Skip Inscore asked if there was a chance this program would be eliminated by the state.
Mark responded that there's always a chance, it's coming from the corporate tax. He doesn't see all the programs going away, but possibly more emphasis on Early Lit. It's kind of a shell game where the state may move funds from one area of the program to another.
Mark Habliston gave Skip a round of applause because, out of all the schools he works with, that is the first time anyone has asked him a question in the 5 years he's been giving this report.

5.5 Public Comment Period on Integrated Guidance Report
There was no public comment.

6.0 DISCUSSION ITEMS

6.1 Superintendent Goals for 2026-2027 (28:00)
Ms. Schmadeka went over her goals for the year and how she intends to implement and meet those goals.
Goal #1 – Provide instructional leadership and support systems that promote consistent, high-quality instructional practice, targeted student support, and data-informed decision making across all grade levels.
Goal #2 – Strengthen and expand opportunities that prepare students for successful transitions to college, career, skilled trades, and other post-secondary pathways.
Goal #3 – Maintain responsible financial management and effective district operations while strategically allocating resources to support student learning, staff needs, and district priorities.

Chairman Casey Fretwell said they look like good goals.

Director Skip Inscore asked her to think about a personal goal, "because what you do is important, but we all agree that who you are is equally important to us".

7.0 RECOGNITION OF VISITORS (44:19)

Chair Casey Fretwell recognized Mark Habliston as a visitor. In the spirit of 'Back to School', Mark shared the following:
If you were to draw a single line with a pencil, how long would that last? How far would that length go?
A single pencil could draw a line 35 miles long, about 45,000 words or 90 single spaced pages.

8.0 ACTION ITEMS

8.1 Second Reading and Adoption of Policies – KNA (35:47)
There was a brief discussion concerning the policy and implementation.
Director Skip Inscore moved to approve Board Policy KNA. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.

8.2 Approve Adoption of Resolution 202627-01 (36:04)
A brief discussion was held, and Emma Winkelman explained more about the resolution.
Director Jake Buce moved to approve the Adoption of Resolution 202627-01. Director Mani Martin seconded and the motion carried with all Directors present voting yes.

8.3 Surplus District Property (41:20)

Director Mani Martin moved to declare the golf cart as surplus equipment. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.

9.0 DIRECTOR COMMENTS (42:11)

Director Mani Martin commented that he will put the belt on the zero-turn mower in the morning.

Director Jake Buce asked about the bump at the bottom of the school hill. It is city property, so Director Skip Inscore will mention it to them.

10.0 ADJOURNMENT

Chair Casey Fretwell adjourned the meeting at 7:43 p.m. as there were no other items on the agenda.