

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting
December 16, 2024

1. Call to Order & Pledge of Allegiance

- i. The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:00 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Babette Larson, Skip Inscore, Mani Martin, and Matt Hettinga. Also present were Superintendent Jose Melendez, and Business Manager Emma Winkelman.
- ii. Directors Absent were: None.
- iii. Visitors present: Sandy Vanier (in person – all others virtual), Lonnie Dickens, Sarah Hettinga, Miles Steele, Tiffnie Schmadeka, Mark Habliston

2. APPROVAL OF THE AGENDA: ***Director Babette Larson moved to approve the agenda as amended. Director Mani Martin seconded and the motion carried with all Directors present voting yes.***

- i. Delete 9.1, 9.1.1, 9.1.2 as with our meeting change we missed the voting deadline for OSBA election.
- ii. Move 9.3 up to right after visitor presentations, becoming 5.0, moving everything else down a number.

3. APPROVAL OF THE CONSENT AGENDA

- i. **Director Babette Larson moved to approve the consent agenda as presented. Director Mani Martin seconded and the motion carried with all Directors present voting yes.**

4. VISITOR PRESENTATIONS

- i. None

5. Approve Resolution 2024-1022 Approving Sale of Real Property

- i. Jose explained that in order to move the deed, we need to pass the resolution authorizing the sale to Sandy. After we pass this we have the authority to move forward with getting the deed in his name and any other legal aspects. Skip asked if this just goes through the county? Babette answered yes, it just needs to be recorded. The board thanked Sandy for his donation. And Sandy thanked them for being willing to work with him on this. Jose gave an update on the Schwab/PointS situation and reported that they agreed to match the price that Les Schwab had provided, and even did a little better. It came to a total of just over \$2100. Skip asked if anyone has heard any dissent over this? The answer was no.
 - i. **Director Matt Hettinga moved to approve resolution 2024-1022 updating the price to \$2120. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.**
 - ii. Emma told Sandy that we will be in touch with him as we work with the County to get it in his name.

6. REPORTS

- i. Mr. Melendez gave his report and started by passing out a slightly updated Superintendent Report. The report included that there will be a dinner meeting with Representative Owens on December 20th at 5:30pm at the ESD building. It would be great if two of them could attend, and spouses are welcome also. Skip asked what kind of meeting this was. Mr. Melendez explained this will be our chance to make our issues known to our rep – it's a time for us to advocate for our districts. He asked them to consider to attend. He brought up the safety

walkthrough with ODE and how there was one very strong recommendation he took to heart that there was no comprehensive building safety plan. He passed out the document that he put together. He gave a lot of credit to Alix for putting the document together and making it look nice. We are going to move forward with the posting of it to our website. What can not be posted on our website is all the maps of our buildings because someone could use those to do us harm. He hopes to get this posted before he leaves here for the community to use. He puts it before them for conversation and concerns. He already had the certified team look it over and let him know of any concerns. The only thing he heard back was please don't post the maps. He will give it a few days, and asked that if anyone finds anything in it after the meeting to please let him know. Nobody had any questions for now. He was on coffee time on November 15th and provided a link for the board to listen to it. His goal on this one was to highlight the board's support in bringing the most opportunities for our kids. The flag retirement has been confirmed for Thursday the 19th and he's inviting all of them to attend. He explained that the flag has already been taken down because of calls from concerned citizens that the tattered flag was disrespectful. He would like to acquire a small glass case to display the retired flag in the office. He asked if there was any opinion on that? Matt asked how they typically dispose of a retired flag? Jose said yes normally they burn them, but he talked to the Scouts Master and this time of year doesn't lend itself to go through that process so he provided some other options and the display was one of them. Does anyone know how old this flag is? Nobody knew for sure – the new flag pole was installed three years ago. They all said he could move forward with it. Jose reminded the board that we are being recorded now in preparation for our January meeting. Update on the staff home – first he had Emma confirm that we do have everything we need to move forward with it. Emma confirmed and stated she sent in the grant reimbursement request last week. In regards of occupancy – it came to Jose's attention that Dr. Irving had told Lindsay before she left that she would be able to occupy the home. Lindsay is requesting the board approve her occupancy. Jose went over the occupancy priorities that the REN requires as part of the grant money. First, TSPC licensed teachers, Second, student teachers, third, paraprofessionals in route getting their TSPC certification, and lastly and only if none of the first three are available, paraprofessionals not pursuing either teaching and/or TSPC license. Skip clarified that we cannot rent this to any regular person, only the situations they gave us? Yes. So he made the case that knowing she already has housing, he thought the purpose was to have it for people who really needed housing (didn't already have it) and she already has housing. Emma stated that we have to pretend that we don't know her situation outside of being a teacher. It's really not appropriate to think of it that way and use whether or not people currently have housing or not – as long as people meet one of the three criteria, they're eligible. People asked about the agreement – Mr. Melendez stated we have a rental agreement, and a pet agreement. The price per month was brought up – Mr. Melendez recited that before we were going to rent it to the new music teacher for \$500, but that is something we need to discuss. Skip stated he thought it was too low - \$700 to \$800 would be reasonable. Skip reminded that the music situation was a bit of a special situation. It was brought up that – we have to think of deferred maintenance and things like that, but we aren't an investment business, we aren't in it to make money. Matt stated that if we were going to rent it for \$500 earlier why would that change? Babette asked if we could compromise - and \$650/month was suggested. Mr. Melendez stated he thought the deposit for pets was \$300 if he remembers correctly. Miles joined for a question – it was stated that the renter

has to maintain the grounds so that really doesn't concern him, but we have gotten some pushback from the campground. Casey said he did talk to David and he seemed fine – they plan to put a row of hedges in there. Babette asked if routine walk throughs or checks will be Mile's duties or someone else? Mr. Melendez said it was probably Mile's duty and those are usually done annually. Miles gave the Spray example of the timeline being based on their contract dates basically which turns out to be annually. Babette asked if it was furnished with appliances – yes it has common appliances stove, dishwasher, fridge, microwave, but no washer & dryer. What about property taxes & insurance? Emma responded that we don't pay property taxes and insurance it has been added and didn't cost much to add. Miles brought up the point of how long do you let the "new" teacher live there – at what point do you have to ask them to move out so you can use it to recruit another teacher and use that as an incentive. They have been trying to figure that question out for some time at Spray. Mani brought up rental laws and how if someone decided not to work here anymore but have kids in school, we cannot make them move out because of rental laws. Suggestion to add a clause that we will rent to said teacher as long as a teaching contract is in place. Do we want to put a limit on it of number of years? Spray's verbiage is that it follows their contract – so per CBA they have three year contracts so it would follow that, must be employed by the school to live there and must be out within ten days of employment ending. Is there anything in Monument's on this? No, there is not. Maybe we'd better put something in there. Mr. Melendez will work on a clause to serve this purpose and he'll work with Miles on it and asked that Miles get his hands on the Spray language. Casey asked for a consensus that we are allowing Lindsay to rent the house and the consensus was yes. The price everyone agreed to was \$700 per month. It was noted to make sure there's something about the dogs in the contract about them being fenced in or kenneled when outside. Jose said it could be a request of the renter installing a kennel or dog run. Update on open custodial position we have received a couple of inquiries but no applications yet. There is hope – someone might apply in February. The white buses already have the studded tires on them and will be covered by the property purchase. A student extended learning opportunity that Lindsay expressed interest asking if we have considered a summer school program. She would like to create every learning opportunity possible for our kids and he so appreciates that of her. She is proposing a program for K-3 students. This could be added into the next cycle of integrated guidance applications and Mark H. is aware this is something that is a possibility for us. Mark joined and said it would be an easy add compliance wise, and just comes down to if we want to make this a priority and move forward with it but he would definitely recommend it if we do this.

- ii. Miles gave his report which included that lights have been installed by the modular and buses so we have adequate lighting around campus now. Jose jumped in to express gratitude to Emmaleigh for coming to him about the lighting around the buses. Miles stated that some of people know and are related to some of the staff and requested that they treat them extra good for Christmas because they've been helping him out a lot. With everything going on they've really been pitching in to help keep the classrooms clean. He recognizes them for doing more than they should have to. The board thanked Miles for all of his hard work. Babette thanked him for letting the seniors decorate for the holidays.
- iii. AD report – Tiffnie gave her report which included that the teachers feel the same about Miles and thanked him. They are happy to help him when they can. Middle school basketball Brandon Thompson agreed to coach so they're asking for a consensus to hire him at this meeting. Emma stated that needed to be an

actual vote, so it was added as a final action item. High school basketball coaches are Justin and Kegan for boys and Emmaleigh and Miranda for girls. Rolling into January we will have quite a few games and JV games too. Next weekend we are hosting a Tiger Tournament in Dayville. Teams wanted to make it a fundraiser for a student's Aunt who is battling breast cancer. They are turning this into a pink event and will be raffling off baskets. With the added shot clock we are always looking for volunteers to run shot clocks. She tries to talk other HS students into it, but she doesn't have any takers yet. Right now the schedules don't have any changes so that is lucky. Sydney has been doing a great job posting athletic things to the Facebook page and that will help when we have last minute changes to spread the word. We have the alumni game coming up in early January. No questions from the board.

- iv. Emma gave her report which included cash on hand update – we showed an increase in cash over prior month, and on the general fund appropriations report we show that we are in the black for the month of November so that is good news. She reported that their audit is almost final, we are just waiting on the official copy and it will probably be presented to them in January. Babette asked if we get to add the \$125,000 from the staff home grant to that cash balance and Emma replied yes.

7. NEW BUSINESS

- i. Update on staff home – we already covered everything on this in prior sections, no further discussion.

8. RECOGNITION OF VISITORS

- i. Public Input – no visitors present in room, Casey asked if there were any comments from our virtual attendees and Lonnie asked to say something. He had a question – why do we keep losing Superintendents? Casey stated that it may not be a quick answer. Lonnie said it may not be but it would be something that would be nice to have an answer eventually. Casey said they may not know themselves but it's not an appropriate time to discuss right now. There were no other comments.

9. EXECUTIVE SESSION

- i. The board moved into executive session at 8:19pm
- ii. Executive session ended at 8:29:14pm and regular meeting resumed.

10. ACTION ITEMS

- i. Approve hiring of Interim Superintendent/Principal Larry Glaze.
 - i. Director Skip Inscore moved to approve the hiring of Interim Superintendent/Principal Larry Glaze. Director Mani Martin seconded and the motion carried with all Directors present voting yes.**
- ii. Approve Hiring of Brandon Thompson as Middle School Basketball Coach
 - i. Director Matt Hettinga moved to approve the hiring of Brandon Thompson as Middle School Basketball Coach. Director Mani Martin seconded and the motion carried with all Directors present voting yes.**

11. DIRECTOR COMMENTS

- i. Merry Christmas!
- ii. Skip said he has had some teachers come to him and ask why Mr. Melendez is leaving. He said it sounded to him like these teachers got the impression that the board had "fired him" so to speak, and he had to say whoa whoa, no that's not the case. He doesn't know if the board needs to meet with the teachers or what to address it? There are people who are very upset that he's leaving. Matt seconded that. Skip stated that he has been part of a fragmented staff before and he'd like to encourage (not scold) our staff. Mani asked what we would

encourage them to do? Be open minded? Would the five of them talking to teachers be considered a public meeting? Yes, it would have to be scheduled and announced, or less than a quorum of them could go and present the board's message. Casey would welcome a chance to visit with the staff. Skip said we know our teachers and he's got to believe they have a heart for this school and a heart for kids. Babette stated that nobody's saying they don't have a heart. Skip stated that it seems there's a contentiousness around here about who's going to make decisions, etc. If the players don't listen to the coach, you can have sort of a goofy team and it's something that has to be addressed. Matt was asked if he had anything to add and he said he was just listening. Jose asked if he may add – that a strong finish has to do a lot with the flexibility of Larry to be willing to come transition. He'll pass all things onto him. The board thanked Mr. Melendez as well for his flexibility – he's been most generous. Mr. Melendez really feels that there would be a great benefit if a minority of you could go and talk to the staff but urges them how to talk to the entire staff, not just the certified. Don't single out anyone or put people on the spot – include the entire staff to make it most effective. Two of you saying staff, team, we've got to have a heart to heart. That would help in finishing strong. Casey stated he doesn't think he can be on that team due to conflict and stated Babette is probably out as well for the same reason. Casey said he thought Skip should go and say his piece and take Matt or Mani with him. Skip asked if either of them were interested? Neither said no. Mr. Melendez said that what works best for staff is Wednesdays at 7:35am and he thinks they will appreciate it. He hopes they absorb it and walk away with it rather than have any feelings of guilt or shame. Mr. Melendez will set the date and let them know.

12. ADJOURNMENT

Chair Casey Fretwell adjourned the meeting at 8:42pm as there were no other items on the agenda.