

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting
November 14, 2023

1. Call to Order & Pledge of Allegiance

- i. The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:00 p.m. in the Dayville High School Computer Lab. In addition to the Chair, those directors present were Babette Larson and Mani Martin. Also present were Superintendent Davida Irving, and Business Manager Emma Winkelman.
- ii. Directors Absent were: None
- iii. Visitors present: Mark Habliston via Zoom

2. APPROVAL OF THE AGENDA: Amendments: Add 3.7 First Reading of Policy DJFA, add 7.1 Second Reading and Adoption of Policy DJFA. ***Director Mani Martin moved to approve the agenda as amended. Director Babette Larson seconded and the motion carried with all Directors present voting yes.***

3. APPROVAL OF THE CONSENT AGENDA: ***Director Babette Larson moved to approve the consent agenda as presented. Director Mani Martin seconded and the motion carried with all Directors present voting yes.***

4. REPORTS

- i. **Superintendent's Report:** Davida gave her report which included thank you's to the middle and high school students for the exceptional job they did with the Halloween carnival – everyone had a fantastic time and were grateful to have that event! November students of the month were recognized. Personnel updates – Lucy Dawson was hired as Custodian but has moved over to the Cook position, Emmaleigh Larson was selected for High School Basketball Coach. Our playground equipment vendor was selected as Park & Play – some will be paid for with Preschool Promise Funds, and some from the general fund with hopes of covering some more with other grants. Sports Co-op parent representative selection was discussed and Amy Franklin was the name drawn out of the hat. Modular classroom update was given – the fire and smoke alarms are moving forward and they're trying to get it done by the end of the year, hopefully sooner. Interior painting is happening now. Heating elements have all been repaired, but the a/c unit on outside still needs repaired. This won't keep us from occupancy. She hired Joel Combs to repair the gables at the front of the buildings that were damaged upon moving. We are waiting for Wayne Overton to put the handrail on the walkway. The two things we need for an occupancy permit are the hand rail and smoke/fire alarms. Division 22 standards for 22-23 have been posted and submitted as required. Two weeks ago, she hired someone to come clean the inside and outside of the buses and now they're looking great. She has a go-STEM van coming in November that will do some aerospace activities for the entire school. If we find this is something they really love then we will bring it back once more this year. Follow up on school board application positions – we currently have four applicants – one dropped out of the race and one new. Casey, Babette and Davida will review the applicants on November 30th at 4:30. Emma noted that we will want to do the pre-work of verifying they are registered voters and have lived in district for one year before that meeting. Davida will work on that. The library grant is ready to go and we'll start working on it. Davida will be gone to a conference in early December and Shilo and Tiffnie will cover for her. The Holiday program is coming up December 13th that will include snacks

and community engagement as well as a music program. She's turned in the staff housing grant application for this year so hopefully we'll be chosen and will have a staff house by spring of 2024.

- ii. **Facilities Report** – Davida presented Miles' report which included that there have been additions to the completed projects list since he wrote it. Repairs to heating units and installation of new thermostats have been completed. Central Oregon sound and security was here today and will be giving us a quote to do the smoke and fire alarm system school-wide. We've begun to order necessary supplies for the modular buildings. We've already begun cleaning on the buildings as well. Our walk-in freezer continues to have issues with defrosting that will need a solution and possible further action soon. We've had several people come out and work on it and say it's fixed, but it ends up doing it again. Davida will mention to Miles tomorrow the possibility that it's lacking refrigerant that Mani and Casey brought up. We would need a tech with the gauges to check pressure. Davida will confer with Mani to find out next steps. Davida reported that Miles is working out very nicely and we did really well bringing him on board.
- iii. **Deputy Clerk Report** – Emma gave her report which included an update on the audit exit conference. She is thrilled with how the audit went this year. Her and Davida met with Mitch Saul of Solutions today and he gave us many kudos on our results. He also said that he would normally see it take 2-3 years to clean up what we had and we did it in one, so that is very impressive. This year we had three little journal entries that fit on one page, compared to the 11 or so pages there were last year. All findings except for one have been removed and the one that is staying is the one that all small districts have related to GASB 75 compliance because we don't pay for a valuation of our OEBC. As far as current financial status, everything is looking very good so far this year. The board was very happy to hear about the audit results and thanked Emma and Jody for all their working in getting everything cleaned up.
- iv. **AD Report** – Davida gave Tiffnie's report which included an update on winter sports. There was a basketball schedule given on paper but it is already out of date. The Sports You app can be used to get up to date information on the sports schedule. If anyone has any trouble getting the app come in and have Megan help you with it, or ask Tiffnie for help. The fall sports banquet was held not long ago. HS basketball practice has started today with practices rotating between here and Monument. For HS Girls Emmaleigh Larson is the head coach and Sally Weissenflugh will be the assistant. Mike Davis is returning as boys' coach from Monument, and we still don't have a Dayville coach, but there may be a second person from Monument who is interested. For now, Shilo and Tiffnie have volunteered to drive our kids, and we're searching for two parent volunteers to drive as well. Scoreboards and shot clocks are up and fully functioning. Joel Coombs will also be fixing our score table problem in the gym. The last thing we want to do in the gym which we may not get to this year is changing the bleachers from two levels to three.

5. NEW BUSINESS

- i. SIA Annual Report
 - i. Davida presented the 22-23 annual report, using a PowerPoint slideshow that went over our answers to the ODE narrative questions as well as the dollar values of what we spent. At the end of the evening tomorrow she will post this on our website for public observance as well.
 - ii. Highlights were Special Education, creating a culture of inclusion, community engagement, BTI training, offering more opportunities to our students, technology upgrades and their role in providing more opportunities, purchase of modular classrooms to be able to provide a

well-rounded education for our students. Barriers to our goals were identified as employment pool, and making sure we aren't sacrificing one thing to have another, also the issue of space.

- iii. We focused on really making a well-rounded education and really bringing opportunities for our students and community. This not only gave more options to our students, but also the community. This in turn has helped bridge the community and school together.
- iv. Summary of dollars spent on each activity was given with a total dollar amount of \$106,571.34
- v. Davida concluded the presentation by thanking Mark for his work on the integrated guidance as a whole.

ii. No public here to comment on SIA report

6. RECOGNITION OF VISITORS:

- i. **Public Input** – no public present

7. ACTION ITEMS:

- i. Second reading and adoption of policy DJFA
 - i. **Director Babette Larson moved to adopt policy DJFA as presented. Director Mani Martin seconded, and the motion carried with all Directors present voting yes.**

8. DIRECTOR COMMENTS

- i. Babette suggested the possibility of not holding a December meeting since December is so busy with everything going on with the holidays. We could have a meeting by emergency if needed. Mani brought up choosing board members, but all agreed that can happen in January as we still might receive some applications before then. We do still have applications trickling in, so there's no rush. It was the consensus of the Board to hold no meeting in December.
- ii. Casey brought up the idea of getting a reader board down at the highway. We had everything figured out a few years ago (probably 3-4 years ago) but at that time nobody would take the responsibility of updating the board. Location was discussed and it was noted that Smith's would allow a temporary sign. Mani will make a call with a location idea and report back. Emma brought up that she's not sure how it would work to have a sign that's not on school property – it may have to be owned by whoever's land it is on. Babette wondered about a mobile type sign that doesn't have to be in the ground, but everyone's fear was that it would walk away. Casey will bring up the idea of a collaboration with the City to have it on City land to the Mayor.
- iii. Davida reported that a do not enter sign is needed to deter people from coming up the wrong way around the hill. There have been two instances recently where patrons have driven up the wrong way. In order to make sure we are doing everything we can to prevent that, additional signage is needed. The City will have to be the ones to do that since it's a city road, and Davida will work with them to make sure that happens.
- iv. Painting the D was discussed. Davida will look into it as the board doesn't think it was able to happen last year due to weather.

9. ADJOURNMENT

Director Babette Larson moved to adjourn the meeting at 8:00 p.m. Director Mani Martin seconded and the motion carried unanimously.

Emma noted the new changes she learned at OSBA that we don't have to actually vote to approve the agenda or adjourn. Babette asked that we add that in quotations to remind them for next meeting.