

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting Tuesday May 13, 2025
DRAFT

1.0 CALL TO ORDER (1:02:06)

- i. The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:02 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Babette Larson, Matt Hettinga, Mani Martin, and Skip Inscore. Also present were Superintendent Larry Glaze, Business Manager Emma Winkelman, District Secretary Lori Smith.
- ii. Directors Absent were: None
- iii. Visitors present: Tiffnie Schmadeka, Emmaleigh Larson, Lindsay Clark, Lander Ingram

2.0 APPROVAL OF THE AGENDA

- i. **Director Babette Larson moved to approve the agenda. Director Mani Martin seconded, and the motion carried with all Directors present voting yes.**

3.0 APPROVAL OF THE CONSENT AGENDA

- i. **Director Babette Larson moved to approve the consent agenda as presented, which included resignations from Tiffnie Schmadeka (AD, MS Volleyball Coach, Math Teacher), Emmaleigh Larson (HS Girls Basketball Coach, 5-6 Elementary Teacher), Sissy Dawson (Cook). The consent agenda also included the approval to hire Emmaleigh Larson (MS Volleyball Coach) and Ryan McNab (7-12 Science/Ag Teacher). Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**

4.0 VISITOR PRESENTATIONS

- i. None

5.0 REPORTS

- 5.1 Larry Glaze presented his Superintendent Report which included the recent internet safety night Dayville School hosted. He also spoke about the agreement with Willamette ESD to develop menus and marketing for Dayville's School Food Service, as that had been a complaint raised in recent surveys. Larry Glaze talked about transitioning in the new superintendent, he'll be spending a lot of time at the end of school going over the items that need completed, and they've also been spending time almost daily to help with the transition. He asked Tiffnie Schmadeka if she had anything to add, she responded it's been very helpful and she's been meeting with him daily and learning a lot. (1:12:32) Larry spoke about the upcoming school calendar and instructional hours. He explained some minor schedule changes for 2025-26 that will increase our instructional hours

without making any great structural changes, just changes in morning break and recess times.

- 5.2 (1:15:48) Miles Steele gave the maintenance report which included quickly growing weeds, library HVAC System, and a possible buzzer system/remote opener for PK Door. Other than that, he's just working with the teachers to come up with a summer project list.
- 5.3 (1:19:00) Tiffnie Schmadeka gave her Athletic Director's Report, which included information on the end of track season, District Track, summer basketball camp, and the posting of open coaching positions.
- 5.4 (1:21:10) Business Manager Emma Winkelman presented the Deputy Clerk's Report which included cash on hand, revenues, expenditures, and 2 new pages showing year to year comparisons on the financial data.
- 5.5 (1:24:03) Greg Pinkal, Preschool Teacher, presented a report on Dayville's Preschool Promise Program. He spoke about the PK schedule and mission statement which was included in the board packet, along with a couple pages of photos which show the variety of projects and skills they are learning. He also mentioned the family handbook required by the PSP Grant. Larry Glaze commented they are probably wanting a product similar to our student handbook, which would simply require administrative approval.
- 5.6 (1:28:24) Larry Glaze gave some background information including the Extended Learning Opportunities portion of the graduation requirements. In speaking with the teachers, he found that we weren't doing as much as we could be. He spoke with Sydney Thompson and since it is an area of interest to her, he asked her to put together a plan to share with the board.
- Sydney presented the proposal she put together for a Personalized Learning Plan which will offer students pathways on an individual bases based on data gathered using YouScience which the students would begin using during their 8th Grade Year. She showed the board, with student permission, the student view on YouScience which showed aptitude and the ability to drill down and learn more about various skill sets. The effort is to make a profile folder and review and add to it every year from 8th Grade on.
- The Extended Application part includes a 'Senior Portfolio' that students would need to complete during their last year of high school. Students would research 3 separate careers, talk about 3 of their best aptitudes and how they pertain to the careers, and choose and complete 3 work experience/job shadow opportunities. At the culmination, seniors will write reflection and research papers on the experiences and then do a presentation for their student peers.
- The board commended Sydney on the plan and thanked her for all her work.

6.0 DISCUSSION ITEMS

6.1 The Anxious Generation (1:50:55)

- i. Larry Glaze said he chose chapter 8 of the book to discuss this time, which is 'spiritual elevation and degradation'. Mr. Glaze shared a chart and the board discussed their opinions and observances on the subject.

6.2 Teacher Housing (1:58:43)

- i. Larry Glaze shared the situations with the two district houses which, at this point, will be empty next school year. The new home (REN) is limited to teachers only due to the grant funds. The other home could be rented out short term, or the board could consider a dorm program.

6.3 Early Literacy Summer School Program (2:08:15)

- i. Larry Glaze has Lindsay Clark and Mark Habliston to discuss and answer questions about the Summer School Program Lindsay has put together which will meet the stipulation of the Early Literacy Grant. Lindsay went over a handout she provided which outlines the summer program including schedule, curriculum, and enrichment activities. Lindsay currently has 10 students in grades K-5 who are interested. Mark Habliston shared that ODE will allow us to split the budget, "theoretically, this can all come out of grant funds", and he doesn't see any potential issues.

6.4 Superintendent Mentoring Plan (2:22:50)

- i. Larry Glaze shared handouts about the 'New Superintendent Academy' through COSA. Tiffnie Schmadeka is enrolled in the academy, which can also provide 1:1 mentoring. Tiffnie spoke a little about her experience so far with COSA.

6.5 Superintendent Supervision Plan (2:27:21)

- i. Larry Glaze has spoken with Robert Waltenburg at Grant County ESD and they will be able to provide support in this area.

7.0 RECOGNITION OF VISITORS

- 7.1 Public Input: There was no visitor input.

8.0 ACTION ITEMS

8.1 Approve Superintendent Contract (2:29:24)

Director Matt Hettinga made a motion to approve the superintendent contract. Director Mani Martin seconded the motion. Director Babette Larson abstained from voting; the motion carried with all remaining Directors voting yes.

8.1.1 Memorandum of Understanding (2:30:30)

Director Mani Martin made a motion to approve the 'Memorandum of Understanding'. Director Skip Inscore seconded the motion. Director Babette Larson abstained from voting; the motion carried with all remaining Directors voting yes.

8.2 Approve 2025-26 District/Board Secretary Contract (2:31:55)

Director Matt Hettinga made a motion to approve the 2025-26 District/Board Secretary Contract. Director Skip Inscore seconded, and the motion carried with all Directors present voting yes.

8.3 Approve Opening Scholarship Checking Account at Bank of Eastern Oregon (2:32:21)

Director Babette Larson made a motion to approve opening a scholarship account at Bank of Eastern Oregon. Mani Martin seconded, and the motion carried with all Directors present voting yes.

(2:32:50) Director Mani Martin made a request for the Board to enter Executive Session. The Board discussed this request and decided to continue with the agenda as approved at the beginning of the meeting.

8.4 Appoint Scholarship Committee (2:36:19)

- i. Larry Glaze suggested the Board consider creating a Scholarship Committee consisting of the Superintendent, a Teacher, a Parent, and a Community Member.

Director Babette Larson made a motion to approve the appointment of a Scholarship Committee. Matt Hettinga seconded the motion, with all Directors present voting yes.

8.5 Appoint Emmaleigh Larson to High School Math/Special Education Teacher Position (2:38:05)

- i. Superintendent Larry Glaze presented information on the position, shared some background information and how the licensure procedure will work with TSPC. Larry recommends the Board appoint Emmaleigh Larson to the position.
- ii. Director Skip Inscore asked, not specifically about this situation, but what would happen if TSPC didn't approve a license. Larry shared that TSPC has assured him that both of these licenses would go through because she is enrolled in a program.
- iii. Director Mani Martin would like to table this item until the June meeting so it can be discussed further.
- iv. Larry Glaze recommended the Board take a vote.
- v. Director Skip Inscore asked if the Board could take a break.

Director Matt Hettinga made a motion to approve Emmaleigh Larson as the High School Math/Special Education Teacher. Director Skip

Inscore seconded the motion, Director Babette Larson and Director Mani Martin abstained, the motion carried with Director Casey Fretwell, Director Matt Hettinga, and Director Skip Inscore voting yes.

8.6 Accept Resignation of Custodian Andrew Reyes (2:47:35)

- i. Superintendent Larry Glaze explained that Andy is having to travel a lot to care for ailing parents and feeling stressed.

Director Babette Larson made a motion to accept the resignation. Director Mani Martin seconded; the motion carried with all remaining Directors voting yes.

8.7 Accept Resignation of School Board Member Babette Larson

- i. Larry Glaze presented Babette with a framed certificate recognizing her 26 years of service on the Dayville School Board.

Skip Inscore made a motion to accept the resignation of Babette Larson from the Board. Matt Hettinga seconded; the motion carried with all remaining Directors voting yes.

- ii. Larry Glaze spoke with the OSBA and the proper protocol would be to open it up and then appoint based on the applications.

9.0 DIRECTOR COMMENTS (2:51:50)

- i. Director Casey Fretwell was very interested to hear what Director Mani Martin had to say earlier. However, there are protocols to follow and it needed brought up much earlier and that is why he pushed for the vote.

10.0 ADJOURNMENT (2:52:21)

Board Chair Casey Fretwell adjourned the meeting at 8:54 p.m. as there were no additional items on the agenda.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling Larry Glaze, 855-617-2412, ext. 103