

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting
February 12, 2024

1. Call to Order & Pledge of Allegiance

- i. The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:02 p.m. in the Dayville High School Computer Lab. In addition to the Chair, those directors present were Babette Larson, Mani Martin, Matt Hettinga and Skip Inscore. Also present were Superintendent Davida Irving, and Business Manager Emma Winkelman.
- ii. Directors Absent were: None
- iii. Visitors present: Mark Habliston, Brandon Thompson

2. APPROVAL OF THE AGENDA: *Director Babette Larson moved to approve the agenda as presented. Director Mani Martin seconded and the motion carried with all Directors present voting yes.*

3. SWEARING IN OF NEW BOARD MEMBERS SKIP INSCORE & MATT HETTINGA

- i. Casey went over the Oath of Office.
- ii. Skip Inscore read his oath of Office.
- iii. Matt Hettinga read his oath of Office.
- iv. Both new members were welcomed as new board members.

4. APPROVAL OF THE CONSENT AGENDA: *Director Babette Larson moved to approve the consent agenda as presented. Director Mani Martin seconded and the motion carried with all Directors present voting yes.*

5. REPORTS

- i. **Superintendent's Report:** Davida gave her report which included a thank you to the Thompson Family for clearing the parking lot of snow – we appreciate their help keeping our campus safe during winter storms! Matt and Skip were thanked for joining our school board. Modular classroom update was given – the fire and smoke alarms are installed and the fire marshal has improved everything. Heat and air repairs have been done and we've received the permit of occupancy, so we are officially in the modular buildings! The weight room is going for school classes, but not yet for community members so we can get them the right access (door locks) and we are also checking with our insurance company to make sure we're doing it right. Additional work such as fixing the gables and exterior painting will come later. We've started ordering furniture for the rooms. She hopes by the next board meeting we will meet over there in the new meeting room. This room will become our re-vamped library and will bring it into 2024, which we have a \$10,000 grant to pay for. The playground equipment has arrived, and they'll be setting it up in March, we've been promised that by the end of Spring break it will be ready. The Winter Celebration will be at Davida's home on the 24th. New science curriculum will be chosen this month for next year. All staff will travel to the ESD to review all of the choices and then make their selection. Janet Avila-Medina with OSBA will be providing us with some board professional development – she can do one hour ahead of the next board meeting in March. There is no school next Monday for President's day but there will be school on Friday. Other dates of note were gone over as well. Missoula Children's Theater is coming up, and there will be two shows, one in early afternoon and one in the evening. Parent teacher conferences are also coming up. Casey asked what we're doing with the other playground equipment. Davida

said we're going to have them take it away – it's a safety issue, but there are some items that the shop can use (scrap metal).

- ii. **Facilities Report** – Davida gave Miles' report as he is a board member in Spray and they have their board meeting tonight. We found that our washing machine was not working anymore, so we purchased a new one. Annual state fire marshal inspection was completed. There were a few minor things we have to fix, but everything went very well. Modular notes were updated to match Davida's updates above.
- iii. **Deputy Clerk Report** – Emma gave her report which included going over the numbers on the reports. We are just over halfway through the year and the numbers are in line with that. We've brought in more revenues than budgeted already in some areas, and are sitting at a reasonable percentage for this time of year on expenses. She gave an update on the new unemployment law where all classified staff will be eligible for unemployment on break periods longer than one week now and how that has the potential to greatly impact our budget. The good news is we already pay into unemployment insurance, which is what pays our claims, and they can only raise that up to a certain percentage. She does expect to have an estimate of increase in cost for us hopefully by the next meeting.
- iv. **AD Report** – Tiffnie gave her report which included that basketball is coming to an end – Districts is this week. We've seen an increase in numbers which has allowed for more JV games and great experience for the younger kids. No date for end of year banquet yet. Tomorrow night will be girls playing Huntington and boys playing 3 Rivers for district play in games. The high school banquet will be in Monument and there will be a co-op meeting prior to the banquet. Ms. Winters will be the track coach again and we'll also hire an assistant due to logistics for travel schedules.

6. NEW BUSINESS

- i. Discuss Board Training
 - i. As Davida said OSBA is available one hour before the March board meeting
 - ii. 6-7 was the consensus on the time, the board didn't feel the need for a meal
 - iii. Emma went over the new board book for everyone – it is meant to be an avenue of general board information for everyone to utilize. The board thanked her for making this and agreed it will prove to be very useful.

7. RECOGNITION OF VISITORS:

- i. **Public Input**
 - i. There was no input from the two visitors in attendance.

8. ACTION ITEMS:

- i. Approve Grant ESD Resolution Services Agreement
 - i. Emma went over the documents provided by the ESD, including the new summary page. It was asked how the ESD decides who gets what amount of services. Emma explained that ADMw acts as a gauge, but in our small area, we can't go by that alone, we just do our best to meet each District's needs.
 - ii. ***Director Babette Larson moved to approve the Grant ESD Resolution Services Agreement as presented. Director Mani Martin seconded and the motion carried with all Directors present voting yes.***
- ii. Approve 24-25 Business Services Contract with Grant ESD
 - i. Emma explained that everything is the same in the contract as this year, except the price was increased by 3% which is lower than the ESD's personnel costs will be increasing.

- ii. **Director Mani Martin moved to approve the 24-25 Business Services Contract with Grant ESD as presented. Director Babette Larson seconded and the motion carried with all Directors present voting yes.**
- iii. Approve 24-25 Counselor Services Contract with Grant ESD
 - i. Emma noted it is the same as the Business Services – same contract with a 3% increase in cost.
 - ii. **Director Mani Martin moved to approve the 24-25 Counselor Services Contract with Grant ESD as presented. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**
- iv. Adopt amended 2023-24 School Calendar
 - i. Davida explained that the end of quarter in March changed, and March in-service day changed as well.
 - ii. **Director Mani Martin moved to approve the 23-24 School Calendar as amended. Director Babette Larson seconded and the motion carried with all Directors present voting yes.**
- v. Adopt updated policy JHFD Student Vehicle Use
 - i. Davida explained that we are just deleting one sentence – students cannot leave during lunch break. Davida explained that our insurance requires they park and their vehicle stays parked until they leave campus for the day.
 - ii. **Director Skip Inscore moved to adopt policy JHFD as updated. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**
 - iii. Skip asked that copies of all documents are kept in the office – yes.
- vi. Declare Surplus Property – Storage Building at bottom of hill
 - i. Davida explained that there have been inquiries and people interested in purchasing it, but we can't do anything until it's declared surplus.
 - ii. Davida explained that we are meeting with the City Council and Mike Springer Wednesday to figure out the deed situation. She also explained that she will update the board on the next steps and processes for getting rid of the building when she figures out what those will be.
 - iii. **Director Mani Martin moved to declare the storage building at the bottom of the hill as surplus property. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**

9. DIRECTOR COMMENTS

- i. Babette thanked Matt and Skip again for their service.
- ii. Skip said he can guess all the meetings will be this short? We said we can't promise that! Everyone enjoyed a laugh.

10. ADJOURNMENT

Chair Casey Fretwell adjourned the meeting at 7:45 as there were no other items on the agenda.