

**DAYVILLE SCHOOL BOARD OF DIRECTORS**  
**Regular Board Meeting Tuesday, May 12, 2026**  
**7:00 p.m.**

Video call link: <https://meet.google.com/bet-zxbb-rcz>

**1.0 CALL TO ORDER** (1:02:57)

The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:04 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Skip Inscore, Matt Hettinga, and Jake Buce. Also present were Superintendent Tiffnie Schmadeka, Business Manager Emma Winkelman, and Board Secretary Lori Smith.

ii. Directors Absent were: Mani Martin

iii. Visitors present: Athletic Director Justin Larson, Mark Habliston, Valeda Grant

**2.0 APPROVAL OF THE AGENDA**

**Director Skip Inscore moved to approve the agenda as presented. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**

**3.0 APPROVAL OF THE CONSENT AGENDA** (1:03:53)

3.1. Minutes of the April 14, 2026 Work Session

3.2. Minutes of the April 14, 2026 Regular Meeting

3.3. Bills Paid and Pending

3.4. Approve 2026-2027 Confidential Contract for Lori Smith

3.5. Approve 2026-2027 Confidential Contract for Alixandra Hand

3.6. Accept Resignation of Kiersten Kirkhart as Title One Paraprofessional

3.7. Approve Hiring of Kiersten Kirkhart as Preschool Co-Teacher for 2026-2027 School Year

3.8. Approve Hiring of Raelynn Fitzwater as Head Cook for 2026-2027 School Year

**Director Matt Hettinga moved to approve the consent agenda. Director Jake Buce seconded and the motion carried with all Directors present voting yes.**

**4.0 VISITOR PRESENTATIONS** (1:05:00)

Valeda Grant spoke of having worked at the school all year and what great kids we have. She obtained all the Seniors goals and has decided to give each of the graduating seniors \$2000.00. The only thing she needs from the school district is for the board to approve the scholarship.

The board thanked Valeda for her generosity and had a brief discussion over the logistics of the scholarship.

**Director Skip Inscore moved to approve the Valeda Grant Scholarship. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**

## **5.0 REPORTS**

### **5.1. Superintendent's Report (1:08:04)**

Superintendent Tiffnie Schmadeka presented her report which included a facility & maintenance update. The HVAC people did the bi-annual inspection, and we are advertising for a part time grounds person.

Ms. Schmadeka gave an update on assessment progress, upcoming events, the recent community barbeque, and a survey response overview. She is still working on a reader board for the school, has researched companies and applied for a grant.

Ms. Schmadeka gave the board updates on the last day of school, and her plan for a community engagement activity for 2026-27 school registration.

The August board meeting should be on Tuesday, August 11<sup>th</sup> which is the first day of fair.

A brief discussion determined the meeting should be held Monday, August 10<sup>th</sup>.

### **5.2. Athletic Director's Report (1:22:35)**

Justin Larson presented the Athletics Report which included Middle School and High School Track Information. One of our MS Tracksters qualified for 'The Meet of Champions' in Corvallis that includes 1-6A. We have a couple HS Tracksters who are close to qualifying marks for state. Mr. Larson spoke with Monument about the NHFS stat/film breakdown program and they are willing to split the cost 50/50. Justin gave updates on scheduling for next school year, as well as summer athletic camps and plans.

### **5.3. Deputy Clerk's Report (1:27:38)**

Business Manager Emma Winkelman gave her report which included information about cash on hand, state school fund analysis, and the fund balance report. Emma also went over the frontline analysis report, and a cashflow projection report. She reports that everything looks good and we are projected to end the year with \$926,250.

## **6.0 DISCUSSION ITEMS (1:32:30)**

Chairman Casey Fretwell asked who takes care of the ground at the teacherage house. Tiffnie Schmadeka responded that the tenants are responsible for yard maintenance at the teacherage.

Chairman Casey Fretwell asked about graduation and the board responsibilities. A brief discussion followed and it was determined that Casey will present the diplomas during graduation.

## **7.0 RECOGNITION OF VISITORS (1:36:21)**

Chair Casey Fretwell recognized the visitors and asked if they had any input.

Mark Habliston presented a 'The more you know...' An estimated 3.2 billion dollars was spent to deliver around 15 million flowers on Mother's Day Weekend.

## **8.0 ACTION ITEMS** (1:37:10)

### 8.1. Approve 2026-2027 Confidential Contract for Tiffnie Schmadeka

Tiffnie Schmadeka gave a brief overview of her proposed 3-year contract with a 5% increase per year, changing the language of the insurance to follow the cba of the licensed staff, and declining the Superintendent's House.

**Director Skip Inscore moved to approve the Confidential Contract for Tiffnie Schmadeka. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**

### 8.2. Approve Social Studies Textbook Adoption

8.2.1. 'TCI' as the publisher for K-12

8.2.2. 'Social Studies Alive!' for K-5

8.2.3. 'History Alive' for 6-8

8.2.4. 'Econ Alive', 'Geography Alive', 'Government Alive', and 'History Alive' for 9-12  
Superintendent Tiffnie Schmadeka gave a brief overview of the selection process for the adoption, and a brief discussion followed.

**Director Skip Inscore moved to approve the Social Studies Textbook Adoption. Director Jake Buce seconded and the motion carried with all Directors present voting yes.**

## **9.0 DIRECTOR COMMENTS**

Chair Casey Fretwell brought up the Confidential Contracts that were approved earlier under 3.0 and verified that they were standard language and wage increases. Business Manager reminded everyone about the upcoming 'All School Reunion'

## **10.0 ADJOURNMENT** (1:50:50)

**Chair Casey Fretwell adjourned the meeting at 7:52 p.m. as there were no other items on the agenda.**