

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting
August 8, 2023

1. Call to Order & Pledge of Allegiance

- i. The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Gina Fisher at 7:00 p.m. in the Dayville High School Computer Lab. In addition to the Chair, those directors present were Babette Larson, Mani Martin, and Casey Fretwell. Also present were Superintendent Davida Irving, and Business Manager Emma Winkelman.
- ii. Directors Absent were: None (5th seat currently vacant)
- iii. Visitors present: None

2. APPROVAL OF THE AGENDA: *Director Babette Larson moved to approve the agenda as amended. Director Mani Martin seconded and the motion carried with all Directors present voting yes.*

3. APPROVAL OF THE CONSENT AGENDA: *Director Casey Fretwell moved to approve the consent agenda as presented. Director Mani Martin seconded and the motion carried with all Directors present voting yes.*

4. REPORTS

- i. **Superintendent's Report:** Davida gave her report which included a special thank you to our two custodians over the summer – Emma Valade & Debbie Winters and they've done an exceptional job deep cleaning our classrooms and buildings while working around other projects going on and we are just about done with summer projects. We are getting a new telephone system installed August 15th by the ESD that will allow us a lot more use of loudspeakers, reaching the entire campus, it will help us with the bell system too, and we'll be able to dial other districts directly with just four digit calling. The one negative is that we have to get a new phone number and fax number. We are posting that everywhere and making sure everyone has the information. Davida has scheduled Robert to come during in-service to do training on the new system. This will be a lot less expensive for monthly bills. She then went onto staff updates – she is very sad that Trena has decided to leave us, but she will still be available to sub on Mondays & Tuesdays. Jody Winkelman has retired again and is missed already. We are working on the transition to her being gone. We have a couple new hires and she's feeling very positive about everyone. She did very intensive interviews and called many references and everyone gave wonderful references.
 - i. Gina asked that with the Head Cook hired where does that leave everything with Lori. Davida answered that for now, she will be busy training others, but after all are comfortable we may have some shifting of duties.
 - ii. We are still looking for a HS math, and HS science and custodian with the new buildings.
 - iii. She discussed the MOU additions which are giving more experience coming in, 90 day probationary period, and PSP co-teacher addition to classified scale
 - iv. She went over policies & gave a recap
 - v. She discussed professional development and discussed what we'll have going on during in-service such as Bonni coming to do truancy work.

- vi. She's been working on the playground and she's got a beautiful design, but she's reached out to 4 more companies to get quotes and make sure we have multiple to choose from.
 - vii. Cafeteria update – we'll start off very simple until everyone has settled in and then we'll get a bit more fancy with our menu and things. We do have a grant that will be providing free breakfast and free lunch for all families for four years. That doesn't mean it's free for the school, but we get reimbursed for everyone.
 - viii. We will have a School Resource Officer with all the other small schools this year and we are hoping that person will be able to come to in-service as well
 - ix. The portable classrooms are close, but not quite done. We've run into little snags over the summer and handled them gracefully. The snag we've hit now is with state permitting. She's thinking it might be more like September before they're ready. She's spoken to most of the teachers over the summer about plans for both finished and backup plans.
 - x. We will be reviewing all handbooks, policies, etc during in-service as well. We also have Rose coming to do the CPR training.
 - xi. We have a school Counselor from the ESD, Jennifer Reyes who has subbed for us before, and we are keeping the CCS counselor who was very effective for us before.
- ii. **Facilities Report** – Davida presented the facilities report where she stated that they've gotten a lot done over the summer! A lot of repairs and painting and cleaning has been done and things are looking very sharp. We are still working on things. All bug abatement is happening at the end of the week so the campus will be closed for the weekend while that is being done. All windows and carpets have been cleaned, and bathrooms spruced up. The mini-split project is happening and we will be using the company from LaGrande and we are expecting those to be done by the time school starts.
- i. All gave Davida a big thank you for making all that happen!
 - ii. Mani asked about the ADA ramping on the buildings, are they metal? Yes, and EZ had it as part of their contract to do the ramps. She also had them reinforce the floor and do special flooring in the room that will house the weights.
 - iii. Mani asked where we're at on the shot clock projects? Davida reported that they're here and tomorrow we're meeting with Brian on getting them installed in the gym.
 - iv. Davida said that in the room adjoined to the pre-school we're going to make that into a staff/meeting room so we will start to have our board meetings in there and turn this room back into a library which we have a grant for. That is quite exciting. The class the preschool is vacating will become a second special ed room that we really need.
- iii. **Deputy Clerk Report** – Emma gave her report which included handing out the financial reports – a final for June and a July report. Since meetings are so early she wasn't able to get them out in the packets. Our audit will be September 20-21, and we are working hard to get 22-23 closed out and get 23-24 off to a good start.

5. NEW BUSINESS

- i. No New Business

6. RECOGNITION OF VISITORS:

- i. **Public Input** – no public present

7. ACTION ITEMS:

- i. **Approve Memorandum of Understanding with Classified Bargaining Unit**

- i. **Director Mani Martin moved to approve the MOU as presented. Director Babette Larson seconded, and the motion carried with all Directors present voting yes.**
- ii. **First Reading, Second Reading and Adoption of Policy JGE**
 - i. **Director Babette Larson moved to adopt policy JGE. Director Casey Fretwell seconded and the motion carried with all Directors present voting yes.**
- iii. **First Reading, Second Reading and Adoption of Policy JHCC & JHCC-AR**
 - i. **Director Babette Larson moved to adopt policy JHCC & JHCC-AR. Director Mani Martin seconded, and the motion carried with all Directors present voting yes.**

7 **DIRECTOR COMMENTS**

- 7.3 Babette thanked everyone for everything again.
- 7.4 Mani said even if the buildings aren't ready till September it's still great that we're almost there and the added benefit will come. It will happen and everything is looking good.
- 7.5 Davida had a very excited teacher come in and compliment the painting.
- 7.6 Gina thanked Davida for all the work she's put it and everything being handled and done and the fact that we have the positions being filled.
- 7.7 Gina asked what the plan is until we get the certified positions filled and Davida reported that we will do things the same as last year until we get those filled.
- 7.8 Registration is tomorrow from 7-7.
- 7.9 Babette asked if there was anymore on the little house and that grant? No, not yet, but everything is ready. The current building is empty and ready to be torn down so the spot is ready.
- 7.10 Gina asked if we are thinking of doing any back to school ice cream social? Yes we are! Davida would suggest the 2nd week back, but before Labor Day. Babette brought up sports practice schedules as well. Davida said she will look at the practice schedule and get back to everyone. Babette asked that we provide water this time. And asked if we will have a survey for the SIA program? Yes we will.
 - 7.10.5 Gina said not Monday for her. Davida said not Tuesday for her. Hopefully the Wednesday will work out.
- 7.11 Davida asked about the golf cart that was given to us and the batteries because they've all died. Schwabs said they assume the cart has something wrong with it because the batteries should've lasted longer. Emma said she does know someone who works on carts and they want her to get the info. Mani offered to haul it to the guy if he needs to.
 - 7.11.5 Casey said let's find out what's wrong with the cart and maybe the batteries that are in it can just be re-charged and used again.
- 7.12 Emma asked if we are changing the September meeting date this year? It is during Round Up. Babette said she will be gone and Emma may be gone but Megan should be able to do the minutes. Emma stated she will be gone in October as well but Megan should be able to do the minutes there too.
- 7.13 Davida reported that several job descriptions have been updated over the summer.

8 **ADJOURNMENT**

Director Mani Martin moved to adjourn the meeting at 7:59 p.m. Director Casey Fretwell seconded and the motion carried Unanimously.