

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting Monday, August 11, 2025

1.0 CALL TO ORDER (1:15:36)

The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:17 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Skip Inscore, Mani Martin, and Matt Hettinga. Also present were Superintendent Tiffnie Schmadeka and Board Secretary Lori Smith.

- ii. Directors Absent were: None (one position vacant)
- iii. Visitors present: Miles Steele (virtual)

2.0 APPROVAL OF THE AGENDA

Director Mani Martin moved to approve the agenda as presented. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.

3.0 APPROVAL OF THE CONSENT AGENDA (1:16:45)

- 3.1. Minutes of the July 8, 2025 Regular Meeting
- 3.2. Bills Paid and Pending
- 3.3. First Reading of Personal Electronic Devices and Social Media Policy
 - i. There was a brief discussion pertaining to the proposed policy.

(1:25:51) Director Matt Hettinga moved to approve the consent agenda as presented. Director Mani Martin seconded and the motion carried with all Directors present voting yes.

4.0 VISITOR PRESENTATIONS

There were no Visitor Presentation.

5.0 REPORTS

- i. Superintendent's Report (1:26:10)

Superintendent Tiffnie Schmadeka gave her report which included schedule adjustments to meet instructional hours, handouts were included in the board packets. She explained the reason for the varied class schedule for Semester 1 and Semester 2, and that it will get us on track with new graduation requirements. Mrs. Schmadeka spoke of in-service and return to school the following week.

 - a. Director Skip Inscore asked about the ice cream social we've done in the past – a brief discussion followed and the event is scheduled for Tuesday, August 26th at 6 p.m.

Superintendent Tiffnie Schmadeka reached out to District 3 Superintendent Mark Witty and received agreement that our upriver bus route will extend into Mount Vernon, picking up students at the old school which now belongs to the telephone company.

Mrs. Schmadeka spoke about the Facilities Assessment that ODE completed in May of 2024, and how Scott Marshall with Straight Line just did another Facilities

Assessment as part of our TAP GRANT which he will present to the board upon completion.

ii. Facilities Report (1:34:20)

Miles spoke about the new freezer alarm, and he completed the Asbestos Training. All of our data is now located on a single webpage, he will get with Alix Hand to have the new page linked on our school webpage. Miles said his summer helper is done for the year and our new custodian has started work and is moved into the district house.

The library has a new mini-split installed and is working great. We need to plan to have the heat pump drained of freon.

iii. Athletic Director's Report (1:39:21)

Athletic Director Justin Larson was not present for the meeting, so Superintendent Tiffnie Schmadeka briefed the board. Copies of the Athletic Schedules were included in the board packet, along with practice schedules. She explained there was a slight glitch with our co-op program but the paperwork has been submitted and we are just waiting to hear back from OSAA. We have no High School Volleyball Coach, but it is still advertised.

iv. Deputy Clerk's Report (1:42:01)

Business Manager Emma Winkelman is out sick and apologizes, but the paper report included in the board packet is all for this month.

6.0 DISCUSSION ITEMS (1:44:07)

There were no items for discussion.

7.0 RECOGNITION OF VISITORS (1:44:15) There was no visitor input.

8.0 ACTION ITEMS

i. Approve 2026-2027 Budget Calendar (1:44:20)

Board Chair Casey Fretwell reviewed the budget calendar with the board.

Director Matt Hettinga moved to approve the 2026-2027 Budget Calendar as presented. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.

ii. Approve Hiring of Melissa Jones for Head Cook Position (1:45:16)

Director Mani Martin moved to approve hiring Melissa Jones for the Head Cook Position. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.

iii. Approve Inter-District Agreement between Grant SD #3 and Dayville SD #16J (1:46:35) Superintendent Tiffnie Schmadeka explained that District 3 has said they will not approve any student transfers unless we have an agreement to split state school funding 80/20 split. It would go both directions with the attending district claiming and receiving 80% of the funding and turning over

20% to the resident district. Tiffnie explained she has discussed it with our business manager and this is the same as the agreement between John Day and Prairie City.

Director Skip Inscore moved to approve the Inter-District Agreement between Grant SD #3 and Dayville SD #16J. Director Mani Martin seconded and the motion carried with all Directors present voting yes.

- iv. Second Reading and Adoption of Personal Electronic Devices and Social Media Policy JFCEB and JFCEB-AR (1:53:05)

Director Matt Hettinga moved to adopt the new Personal Electronic Devices and Social Media Policies JFCEB and JFCEB-AR. Director Mani Martin seconded and the motion carried with all Directors present voting yes.

9.0 DIRECTOR COMMENTS (1:53:05)

Board Chair Casey Fretwell asked to hear about the bus conversation. Superintendent Tiffnie Schmadeka explained that it really wasn't much, she just explained to District 3 Superintendent Mark Witty about safety issues and he said ok.

Chair Casey Fretwell adjourned the meeting at 7:58 p.m. as there were no other items on the agenda.