

**DAYVILLE SCHOOL BOARD OF DIRECTORS**  
**Regular Board Meeting Tuesday, January 13, 2026**

- *Due to last minute technical issues with Google Meets recording feature being unavailable, this meeting was unable to be recorded. Technical assistance was requested but IT was unable to correct as it was a Google issue.*

**1.0 CALL TO ORDER**

The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:01 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Matt Hettinga and Mani Martin. Also present were Superintendent Tiffnie Schmadeka, Business Manager Emma Winkelman, and Board Secretary Lori Smith.

- ii. Directors Absent were: Skip Inscore, (one position vacant)
- iii. Visitors present: Facilities Coordinator Brian Evans

Virtual Visitors: Harmony Piazza, Mark Habliston

**2.0 APPROVAL OF THE AGENDA**

**Director Mani Martin moved to approve the agenda as presented. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**

**3.0 APPROVAL OF THE CONSENT AGENDA**

- 3.1 Minutes of the December 9, 2025 Regular Meeting
- 3.2 Bills Paid and Pending

**Director Matt Hettinga moved to approve the consent agenda. Director Mani Martin seconded and the motion carried with all Directors present voting yes.**

**4.0 VISITOR PRESENTATIONS**

**4.1 Presentation of the 24-25 Audit Report by Solutions CPA's**

Harmony Piazza of Solutions Certified Public Accountants was in attendance virtually to present the Audit Results for the 2024-25 School Year.

Harmony explained the purpose of the audit is to provide accountability to district taxpayers and satisfy the requirements set forth in state statutes.

The auditors issued an 'Opinion on the Governmental Activities' which is a clean opinion except for a necessary finding related to post-employment benefits resulting from health insurance. This opinion was also issued in 2024 and is common among small districts, as the cost of the valuation is more than it is worth.

They found one budget over-expenditure resulting from the bus purchases.

The Auditors found no instance of noncompliance with laws, regulations, contracts, or grants. They had no problems obtaining information or working with the business manager, and had only positive affirmations in regards to communication.

Harmony asked if the board had any questions, and Board Chair Casey Fretwell asked if we need to do anything on the bus spending.

- Business Manager Emma Winkelman explained that would be taken care of later in this meeting as a Budget Resolution. Emma also clarified that this is the only action needed, and there are no penalties or other consequences on this finding.

Now that the 24-25 Audit is done, we begin the process to put together the 2025-26 Audit Engagement Letters, aiming for a January 31<sup>st</sup> start date.

Harmony Piazza left the meeting at 7:10 p.m.

## **5.0 REPORTS**

### **5.1 Superintendent's Report**

Superintendent Tiffnie Schmadeka gave her report which included an update on the cafeteria which is now offering second servings to students.

She presented board members with a list of OSBA Board Training options that the \$1500 grant could cover.

Tiffnie Schmadeka also reported that this Thursday is the end of semester 1, the halfway point of the school year.

She also spoke about the SB 141 Accountability Act Update which states that during 2026-27 School Year we will administer 3 interim assessments to students. We have been doing this for years using MAPS, which is an approved assessment for this new regulation. The only change for us will be presenting results to the board, which will be challenging due to our small size and student confidentiality. SB 141 will also be adding a few additional metrics for the district to report on, which we should get more information on in the future.

Superintendent Tiffnie Schmadeka reported that Joel Coombs Construction returned around \$4000.00 in deposits for the jobs we no longer needed done. He also returned materials he had purchase for these jobs to the district.

Tiffnie said she'd had a recent request concerning the REN House, about the possibility of adding a shed behind the house.

A brief discussion ensued about possibilities. Mrs. Schmadeka said she would have more information at the next board meeting.

### **5.2 Facilities Report**

Facilities Coordinator Brian Evans gave his report which included information items that have been completed in the past month, as well as current issues.

Brian said the activity buses have had their snow tires put on and that he and the custodian fixed some chips that were on the gym floor.

The 'Stop the Bleed' training program provided a number of kits for the district and those have been placed inside the gym and in the buses.

Brian said he's been working on the gym door near the side walkway as it won't shut unless it's slammed. They've tried to fix it but nothing seems to be working so far. Casey Fretwell said a lot of the time the hinges will roll and cause that issue, he will take a look after the meeting.

Brian Evans asked if the board has any priority projects for him for fall or spring, anything he should be doing. – Matt Hettinga asked if he'd checked the gutters and cleaned them. Brian said he hasn't had a chance yet, but will get on that.

### **5.3 Athletic Director's Report**

Superintendent Tiffnie Schmadeka explained that the Athletic Director is absent due to a High School Basketball game he is coaching. Tiffnie presented his typed report which included updates on Middle School and High School Sports. We've been able to add quite a few JV games for the High School Boys.

Dayville is looking to hire an Assistant Girls Basketball Coach as our current coach is being deployed in January.

The Dayville Tiger Tournament went well and classes who did fundraisers made good money over the weekend.

Superintendent Schmadeka added that we just received a bill for referees, and their fees have gone up again. – Chair Casey Fretwell asked if we have cameras in the gym [for remote viewing of games] and Mrs. Schmadeka answered that yes, there are NFSH cameras in both Dayville and Monument gyms.

### **5.4 Deputy Clerk's Report**

Business Manager Emma Winkelman gave her report which included information about cash on hand, how the board can check her work against the audit, fund balances and frontline reports. Cash on hand is up as she has claimed a lot of the grant money, although there is about \$65,000 more in grant funds we have outstanding.

The district funds are looking good and Frontline Reports show everything is pretty consistent and as expected.

Emma shared that she and Superintendent Schmadeka will be attending a COSA/OASBO Conference at the end of the month, it is the only training they get to attend together this year.

She has no additional updates, as we are still waiting for legislation to go through on funding.

Emma also shared that she is on the committee for the 'All School Reunion' that will be happening in July of 2026.

## **6.0 DISCUSSION ITEMS**

### **6.1 OSBA Workshops through OSBA Rural Caucus Scholarship**

Chair Casey Fretwell asked if anyone saw a training on the provided list that they were interested in taking. A brief discussion was held on the possible trainings, with the general consensus being that 'Board Governance' and 'Public Meetings and Ethics' would both be good. Superintendent Schmadeka asked them to think about what month they would prefer for training, and she would check availability with OSBA.

### **6.2 Informal Evaluation of Superintendent Tiffnie Schmadeka**

Superintendent Tiffnie Schmadeka had provided a list of her goals from the beginning of the year, which the board will do the informal evaluation from.

There was a brief discussion about her goals and progress, with the overall view being that morale is better, communication is improved, and the superintendent is doing an excellent job.

## **7.0 RECOGNITION OF VISITORS**

Director Casey Fretwell recognized the visitors and asked if they had any comments. There were no comments, the board thanked the visitors for coming out.

## **8.0 ACTION ITEMS**

### **8.1 Approve Resolution for Annual Audit Report**

The ORS 297.466 Resolution setting forth proposed plan of action pertaining to deficiency noted in annual audit report was read aloud.

**Director Mani Martin moved to approve the resolution. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.**

## **9.0 EXECUTIVE SESSION**

### **9.1 Executive Session**

- i. The Board moved into executive session at 7:55 p.m. per **ORS 192.660(2)(b)** to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
- ii. Regular meeting resumed at 8:24 p.m.

### **9.2 Possible action of employee termination**

**Director Matt Hettinga moved to terminate the position of facilities coordinator in accordance with Dayville School District policy GCDA/GDDA. Mani Martin seconded and the motion carried with all Directors present voting yes.**

## **10 DIRECTOR COMMENTS**

Director Casey Fretwell asked Superintendent Schmadeka if there has been any interest in the open board position. We had one inquiry, but they are not within our school district boundaries and when she checked into it – that is a state law and not open to interpretation. She had heard of another who might be interested, but has been hearing that for a bit and not had any contact from the individual.

## **11 ADJOURNMENT**

**Chair Casey Fretwell adjourned the meeting at 8:30 p.m. as there were no other items on the agenda.**