

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting
February 11, 2025

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

- i. The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:01 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Babette Larson, Matt Hettinga, Mani Martin, and Skip Inscore (virtual at 7:04). Also present were Superintendent Larry Glaze, District Secretary Lori Smith, and Business Manager Emma Winkelman (virtual at 7:32 p.m.)
- ii. Directors Absent were: None
- iii. Visitors present: Sarah Hettinga, Miles Steele, Greg Pinkal, Ed Knapp, Robert Waltenburg (Virtual at 7:32pm)

2.0 APPROVAL OF THE AGENDA (0:34): Director Mani Martin moved to approve the agenda. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.

3.0 APPROVAL OF THE CONSENT AGENDA (0:44):

- i. Minutes of the January 14, 2025 Regular Meeting
- ii. Bills Paid and Pending
Director Babette Larson moved to approve the consent agenda as presented. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.
- iii. Approve Hiring of Custodian
a. Director Matt Hettinga moved to hire Andy Reyes as Custodian. Director Mani Martin seconded and the motion carried with all Directors present voting yes.

4.0 VISITOR PRESENTATIONS (2:52)

- i. Board Chair Casey Fretwell invited input from visitors, there were no presentations or input from visitors.

5.0 REPORTS (3:06)

- i. Mr. Glaze gave his Superintendent report which included the surplus bus sale, transition to 'In House' Board Secretary, future use of staff housing, the completed land sale, staff evaluations, and The Anxious Generation book.
- ii. (22:35) Miles Steele gave his facilities report which included the new custodian, landscaping for the new house, and an update on the walk-in freezer.
- iii. (27:20) Greg Pinkal gave a transportation report which included that all of our buses currently have recalls which are scheduled to be taken care of. None of the recalls are real safety issues. He also gave a brief overview of the bus evacuation drill, and mentioned that the staff are doing a good job taking care of the activity buses.
- iv. (33:55) Emma Winkelman gave her Deputy Clerk report which included cash on hand update and general fund appropriations update. It is time to start thinking about budgeting for next year, and she would like to revise Dayville's budgeting document.
- v. (37:25) Board Chair Casey Fretwell read the athletic report as Tiffnie Schmadeka is busy at the basketball game. The athletic report included the end of basketball seasons, end of season banquets, and that track will tentatively begin on March 10th for Middle and High School.

6.0 NEW BUSINESS (39:56)

- i. Ed Knapp presented his proposal for a 7/8th Grade Science & History Field Trip to the Oregon Coast. He explained the proposed schedule and associated costs, and asked the board if they could support and fund the trip. Mr. Knapp also mentioned the importance of a teacher to act as the female chaperone, and he will not go forward with the trip without one. The board reached a unanimous consensus to support and fund the field trip.

7.0 RECOGNITION OF VISITORS (52:59)

- i. Public Input – no public comment

8.0 ACTION ITEMS (53:18)

- i. Second Reading and Adoption of Policies: GBNAA/JHFF, GCAA, JHFF/GBNAA
 - i. **Director Matt Hettinga moved to approve the policies as listed, Director Babette Larson seconded, and the motion carried with all Directors present voting yes.**
- ii. Approve Field Waldo Insurance as Agent of Record
 - i. **Director Babette Larson moved to approve Field Waldo Insurance as Agent of Record, Mani Martin seconded, and the motion carried with all Directors present voting yes.**
- iii. Approve Surplus Equipment: Bus #4 (2005 Ford E350 1 Ton Micro Bus)
 - i. **Director Mani Martin moved to approve bus #4 as surplus equipment, Director Babette Larson seconded, and the motion carried with all Directors present voting yes.**
- iv. Superintendent Search (57:35)
 - i. Declare Superintendent Vacancy for the 2025-2026 School Year
 - ii. Appoint Larry Glaze as Superintendent search coordinator/contact
 - iii. Declare Superintendent Search Coordinator/Contact Duties
 - iv. Declare that qualified in-district candidates who complete the application process shall be interviewed by the board
 - v. Declare Superintendent Qualifications
 - vi. Approve Superintendent Search Calendar
 - i. **Director Babette Larson moved to approve all items listed under Superintendent Search, Director Mani Martin seconded, and the motion carried with all Directors present voting yes.**
- v. Approve Grant ESD Local Service Plan (1:00:11)
 - i. Robert Waltenburg, Grant County ESD Superintendent, was available via virtual connection to discuss changes and answer questions.
 - i. **Director Babette Larson moved to approve Grant ESD Local Service Plan, Director Mani Martin seconded, and the motion carried with all Directors present voting yes.**
- vi. Approve Grant ESD Fiscal Services and Counseling Contracts
 - i. **Director Babette Larson moved to approve Grant ESD Fiscal Services and Counseling Contracts, Director Matt Hettinga seconded, and the motion carried with all Directors present voting yes.**

9.0 DIRECTOR COMMENTS (1:05:40)

- i. Babette mentioned that another school district has a snow blower to make their job easier and she is wondering if we have one or need one.
- ii. Casey said everything seems to be going alright, and thanked Larry.

10.0 ADJOURNMENT (1:07:30)

Chair Casey Fretwell adjourned the meeting at 8:06 p.m. as there were no other items on the agenda.