

DAYVILLE SCHOOL BOARD OF DIRECTORS
Regular Board Meeting Thursday, November 13, 2025

1.0 CALL TO ORDER

The Board of Directors of Dayville School District 16J Regular Board Meeting was called to order by Chair Casey Fretwell at 7:05 p.m. in the Dayville High School Board Room. In addition to the Chair, those directors present were Matt Hettinga, Skip Inscore (virtual). Also present were Superintendent Tiffnie Schmadeka, Business Manager Emma Winkelman, and Board Secretary Lori Smith.

- ii. Directors Absent were: Mani Martin and (one position vacant)
- iii. Visitors present: Athletic Director Justin Larson, Valeda Grant, Melissa Jones,
Virtual Visitors: Mark Habliston, Shiloh Ficek, and Facilities Coordinator Brian Evans (via phone)

2.0 APPROVAL OF THE AGENDA

2.1. Additions and Deletions

- i. Superintendent Tiffnie Schmadeka requested the addition of 3.3 – hiring Sutton George as a part time aide.

Director Matt Hettinga moved to approve the agenda as presented. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.

3.0 APPROVAL OF THE CONSENT AGENDA

- 3.1. Minutes of the October 14, 2025 Regular Meeting
- 3.2. Bills Paid and Pending
- 3.3. Approve the hiring of Sutton George as a part time aide.

Director Matt Hettinga moved to approve the consent agenda. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.

4.0 VISITOR PRESENTATIONS (1:33)

4.1. Shiloh Ficek of WESD Nutrition Program spoke at length about his recent visit to Dayville School to assist with our Child Nutrition Program. Shiloh spoke at length about compliance, power of choice, challenges faced by our district, and the implementation of multiple entrée options. Following his presentation, Shiloh fielded and answered questions about regulations on processed foods, carbohydrate limitations, grab & go meals, and whether one uncrustable is considered a lunch, and what the rule is on leftovers.

Business Manager Emma Winkelman asked if Dayville is adequately staffed to meet the compliance requirements and Shiloh stated he wouldn't make any big staffing adjustments.

Shiloh Ficek let the board and superintendent know that he is willing to return to Dayville if requested, continue to assist with the nutrition program, and that any follow-up questions can be forwarded on to him through the superintendent.

5.0 REPORTS

- 5.1. Superintendent's Report (27:50): Superintendent Tiffnie Schmadeka presented her report which included information about Maps Assessments that hopefully will be one of the upcoming ODE assessment adoptions. She had a cafeteria update, but stated Shiloh had covered most of what she had been going to speak about in regards to the cafeteria. Superintendent Schmadeka

spoke about the menu revamp this year, and also about the logistics and challenges of offering second meals. She included the financial data for the food service program in her report to show what it would cost the district to opt out of the child nutrition program.

Director Casey Fretwell asked when we started paying for all this, he recalls when he used to get a bill for his students' meals, and a brief discussion was held about the changes.

Superintendent Tiffnie Schmadeka thanked the boards for adding 3.3 to the consent agenda, and wanted to give a brief explanation. She explained that one of our existing aides had to reduce and restructure her hours, which left us with a part time position needing to be filled. The position was posted and interviews conducted, and hopefully the person can start within the next week or so.

The Superintendent spoke about the 'District Equity Committee' which is a part of our Division 22 Standards. Robert Waltenburg is organizing and each school district has to contribute 2 members to the committee, one of whom should be a board member. The board consensus was to have Director Mani Martin serve on the Equity Committee.

Superintendent Schmadeka closed with the date for the upcoming Holiday Program, and a reminder about board members using their school gmail accounts.

(42:00) Director Casey Fretwell revisited 3.0 as it had been previously overlooked.

- 5.2. Facilities Report (42:34): Facilities Coordinator Brian Evans gave his report over the phone. He said they have winterized everything, the hvac guys have gone through the heating units, and the tractor tires have been changed out. He and Braden will get an overview on using the tractor in the near future. They changed out the gas tank handle, but the sealing glue didn't dry so they bought the correct glue and will redo it.
- 5.3. Athletic Director's Report (47:45): Athletic Director Justin Larson gave his report which included updates on Fall Sports, and the MS Awards Banquet which included a kids vs. parents volleyball game. The High School Volleyball Team ended on a high note with a win against Wallowa, and the High School Football Team had a really good season and was in the playoffs for the first time since 2013. The High School Awards Banquet will be November 19th in Dayville, with a co-op meeting at 5:30 on the same night. He reported that the Basketball schedules are available, and that we should have enough players for a jv boys team. Looking at academics, both the football and volleyball teams made 'All State' and the football team had the highest in all of 1-A for 6 man. Finally, he did have a meeting with Huddle, a video system that is super cool but extremely expensive and he can't justify the cost. There was a brief discussion about our current NFHS system
- 5.4. Deputy Clerk's Report (57:35) Business Manager Emma Winkelman gave her report which included information on 'cash on hand' which is up due to the SRS recoup payment that we got from ODE. We're still waiting to claim grant funds as the system hasn't been updated, frustrating but hopefully not too much longer. We should have the audit draft soon. The frontline reports look as expected. Emma also included information from OSBA that gives a good summary of upcoming federal and state happenings, forecasts, and potential budget cuts. She is not worried

about funding this year, but we will need to look at long term if funding continues to decrease.

6.0 DISCUSSION ITEMS

There were no discussion items.

7.0 RECOGNITION OF VISITORS (1:03:42)

Director Casey Fretwell recognized the visitors and asked if they had any comments.

There were no comments, the board thanked the visitors for coming out.

8.0 ACTION ITEMS

8.1. OSBA Elections - Vote to Elect Bruce Kevan to Legislative Policy Committee Position 01

Director Matt Hettinga moved to Vote to Elect Bruce Kevan to Legislative Policy Committee Position 01. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.

8.2. Approve Revision of 2025-26 School Calendar

Superintendent Schmadeka explained the change being made regarding the observation of Presidents' Day in February.

Director Matt Hettinga moved to approve the school calendar revision. Director Skip Inscore seconded and the motion carried with all Directors present voting yes.

8.3. Approve School Board Representative to Sports Co-op Committee

Director Matt Hettinga has volunteered to serve on the committee.

Director Skip Inscore moved to appoint Matt Hettinga to serve on the Sports Co-op Committee. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.

8.4. Approve Parent Representative to Sports Co-op Committee

Ty Holly has volunteered to be the Parent Representative.

Director Skip Inscore moved to appoint Ty Holly to serve as Parent Representative on the Sports Co-op Committee. Director Matt Hettinga seconded and the motion carried with all Directors present voting yes.

9.0 DIRECTOR COMMENTS

Chair Casey Fretwell thanked the cooks, he has heard good things. Matt Hettinga agreed. Chair Casey Fretwell also thanked Superintendent Tiffnie Schmadeka for doing a good job. Director Matt Hettinga also thanked Justin and Emmaleigh Larson for coaching and all they do.

10.0 ADJOURNMENT (1:10:14)

Chair Casey Fretwell adjourned the meeting at 8:16 p.m. as there were no other items on the agenda.